

Notice of Meeting

Council Overview and Scrutiny Committee



Date & time	Place	Contact	Chief Executive
Wednesday 16 May 2012 at 10.00am	Ashcombe Room County Hall Penrhyn Road Kingston-upon-Thames KT1 2DN	Tom Pooley Room 122, County Hall Tel: 020 8541 9902 Email: thomas.pooley@surreycc.gov.uk	David McNulty

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Tom Pooley on 020 8541 9902.

Committee Members

Mr Mel Few (Chairman), Mr David Harmer (Vice-Chairman),
Mr Mark Brett-Warburton, Mr Stephen Cooksey, Steve Cosser, Clare Curran,
Dr Zully Grant-Duff, Mr Eber A Kington, Sally Marks, Steve Renshaw,
Mrs Dorothy Ross-Tomlin, Mr Nick Skellett CBE, Mr Chris Townsend, Mr Richard Walsh,
Hazel Watson

Ex Officio Members

Mrs Lavinia Sealy (Chairman of the Council),
Mr David Munro (Vice-Chairman of the Council)

TERMS OF REFERENCE OF THE COMMITTEE

The Committee is responsible for the following service areas:

Performance, finance and risk monitoring for all Council services	HR and Organisational Development
Budget strategy/Financial Management	IMT
Improvement Programme, Productivity and Efficiency	Procurement
Equalities and Diversity	Other support functions
Corporate Performance Management	Risk Management
Corporate and Community Planning	Europe
Property	Communications
Contingency Planning	Public Value Review programme and process

PART 1 **IN PUBLIC**

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING: 17 APRIL 2012

White

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTERESTS

**Agenda Item
Only**

To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.

Notes:

1. Declarations of interest should be made on a form available from the Democratic Services before the meeting.
2. Members are reminded that in accordance with the Constitution, any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee.

4 QUESTIONS AND PETITIONS

**Agenda Item
Only**

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (10 May 2012).
2. The deadline for public questions is seven days before the meeting (9 May 2012).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

**Agenda Item
Only**

The Committee made the following recommendation to Cabinet on 15 February 2012:

That the entire Environment & Infrastructure capital budget under-spend be carried forward for 2012/13.

The following response has been received:

I, as Leader, and the Cabinet are fully aware of the reasons for the

delays in highways maintenance and other capital schemes, and of the need for these to be completed. The Cabinet will fully endorse the carry forward of the Environment & Infrastructure capital budget to the new financial year.

David Hodge, Leader of the Council.

6 RECOMMENDATIONS TRACKER Green

The Committee is asked to review its recommendations tracker.

7 FORWARD WORK PROGRAMMES White

The Committee is asked to review its Forward Work Programme (**Item 7a**) and the work programmes of Select Committees (**Item 7b**).

8 PROVISIONAL BUDGET OUTTURN REPORT 2011-2012 Green

Purpose of report: Scrutiny of Services and Budgets

To review the provisional budget outturn report and make recommendations as appropriate.

9 2011/12 QUARTER FOUR BUSINESS REPORT White

Purpose of report: Scrutiny of Services and Budgets

To consider the Quarter Four Business Report and identify specific and relevant issues for further discussion at Select Committees.

10 IMT PROJECT ROLLOUT UPDATE Green

Purpose of report: Scrutiny of Services and Budgets

To review the status of the rollout of projects planned by the IMT Directorate.

11 POLICY & PERFORMANCE TEAM PRESENTATION Agenda Item Only

Purpose of report: Scrutiny of Services and Budgets

To receive a presentation updating the Committee on the work of the Policy & Performance Team.

12 COMPLETED AUDIT REPORTS White

Purpose of report: Scrutiny of Services and Budgets

To update the Committee on the Internal Audit Reports completed since the previous meeting and to consider those reports on services within the Committee's remit where concerns have been identified.

13 RAPID IMPROVEMENT EVENT UPDATE

Green

Purpose of report: Policy Development and Review

To receive an update regarding the progress made by, and status of, Rapid Improvement Events (RIEs).

14 DATE OF NEXT MEETING

**Agenda Item
Only**

The next meeting of the Committee will be at 10.00am on Wednesday 13 June 2012.

NOTE: The Chairman will adjourn the meeting for lunch at 12.45pm, unless the Committee's business can be completed by 1.15pm.

**David McNulty
Chief Executive
08/05/12**

MOBILE TECHNOLOGY – ACCEPTABLE USE

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the decision

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Thank you for your co-operation